



14th March 2017

Dear Parent/Carer,

I am writing to advise you that there is a vacancy for a parent governor on the School's Governing Body and to invite parents who are interested in taking up this role to put their names forward, or to nominate another parent. If you nominate a fellow parent please ensure the parent countersigns the attached nomination paper.

We would draw your attention to the reverse of the nomination form – Declaration of Eligibility which lists the criteria for qualifications and disqualifications. Please ensure the declaration is signed by the nominee.

The timescale for electing the new governor(s) is as follows:

- Nominations to the Head of School by **24.03.2017**

If more nominations are received than there are vacancies:

- The election will be held on **31.03.2017** at noon.

If the number of nominations received are equal to or less than the number of vacancies there will be no need to hold a ballot. If a ballot is necessary one voting paper per parent will be sent to you via your child.

Should you mislay this nomination paper, a further copy may be obtained from the school.

For further information please contact the Clerk to the Governing Body (contact details available from the school office).

Yours sincerely

Ellen Wallace – Chief Executive Officer

Appointment of School Governors -

Nomination and Declaration of Eligibility

I wish to stand for election as a parent governor of **Priors Hall - a Learning Community**

Title: Mr, Mrs, Ms, Dr etc Surname

First Names

Date of Birth

Home Address and postcode

Telephone Nos:

- home

- work

- mobile

If you are nominating another parent please sign here and ensure that the nominee signs the declaration on the reverse.

Signature

Name

Date

Declaration of Eligibility

I declare that I am not disqualified from serving as a school governor and that:

- I **am** aged 18 or over at the date of this election or appointment;
- I **do not** already hold a governorship of the same school;
- I **am not** a person who is detained under the Mental Health Act 1983;
- I **am not** the subject of a bankruptcy restrictions order or an interim order;
- I **have not** had my estate sequestrated and the sequestration has not been discharged, annulled or reduced.
- I **have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of any body;
- I **am not** included in the list (List 99) of teachers and workers with children or young persons whose employment is prohibited or restricted;
- I **am not** disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school;
- I **am not** disqualified from working with children;
- I **have not**, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
- I **have not**, in the twenty years prior to becoming a governor, been convicted as aforesaid of any offence and had passed on me a sentence of imprisonment for a period of not less than two and a half years;
- I **have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years;
- I **have not** been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
- I **am not** subject to a disqualification order under the Criminal Justice and Court Services Act 2000.

I am willing to serve as a parent governor should I be elected. I am not disqualified from serving as a school governor and agree that the information I give on this form can be recorded and used by the Governor Development Team. I give permission for an application to be made to the Criminal Records Bureau for a criminal records certificate. If I become disqualified I will notify the Clerk to the Governing Body.

Signature

Date